

eVA Interface/Integration Technical Quarterly Meeting

Meeting Minutes for
February 19, 2004

Opening:

A meeting of the eVA import/export interface workgroup was called to order at 10:00 AM on 2/19/2004 in Richmond.

Present:

Regina Baxter, SVTC (phone)	Maria Hatcher, DGS
Terry Belda, ESH (phone)	Mark Hoppe, VATECH (phone)
Jan Bond, DGS	Marion Lancaster, DGS
Richard Brough, DSS	Doug Mathews, JMU (phone)
Jan Fatouros, DGS	Parvin Mirshahi, DGS
Suzie Gleason, DGS	Tim Moore, VITA (phone)
Kenny Goins, JMU (phone)	Jim Roberts, DMHMR (phone)
Julie Hamilton, ESH (phone)	

A. Approval of Agenda

The informal agenda:

- 1 – Supplier– Suzie Gleason
- 2 – Holding Tank Update – Maria Hatcher
- 3 – Import Gotchas – Marion Lancaster
- 4 – Integration – Jan Fatouros
- 5 – Next Meeting

B. Supplier

- Suzie Gleason reported that the New VBO has been implemented in eVA. The New VBO can be accessed either through the buyer or the vendor screens in eVA. A few problems have been discovered with the system. The problems have been reported to AMS and are being corrected.
- There are instructions online, to help both vendors and buyers, on how to use the system. Suzie requested that anyone who does not have access to the system and would like to have access contact the agency's DGS Account Executive.

C. Holding Tank Update

- Maria reported loading of the imported non-eVA (holding tank) orders into the eVA Data Warehouse has been implemented in production. Approximately 66,000 non-eVA orders housed in the DGS Holding Tank database were loaded into the eVA Data Warehouse. AMS and DGS are researching the reason 46 orders failed to load.

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- Imported (non-eVA) orders that are sent to the Holding Tank will be loaded nightly into the eVA Data Warehouse and should be available the next day on the Order Export download and Viador reports. An email will be sent to the agency for any imported non-eVA orders that fail to load into the eVA Data Warehouse with the failure reason.
- All Viador order reports have been modified to allow agency's to select order data based on the Data Source. Data Source 'EXT-PO' allows agency to extract external orders (these are imported orders that did not go through the eVA eMall, i.e. holding tank orders). Data Source 'BUYER' allows agency to extract orders that were processed through the eVA eMall (including imported orders). Most reports will allow you to choose both Data Sources.

D. Import Gotchas

Marion Lancaster informed the group of few issues that have been encountered with imported orders.

- Punch-Out – When an order is placed online in eVA via a supplier's punch-out site, there are extra information that is tagged to the eVA order from the vendor's punch-out website, which is used on the vendor's automated order process. Imported orders do not have the extra information from the vendor's punch-out website; therefore have to be handled manually by the vendor when processing the order.

A list of punch-out vendors with non-catalog ordering location DUNS will be sent to the agencies.

- eProcurement (Professional Buying Tool) – Orders imported through the interface do not go automatically to the eProcurement because they are orders not requisitions.
- Import Interface (Duplicate Orders) – Most agencies have setup their ERP system to automatically send every single order entered in their system to eVA through the interface. This can be a problem if order was created with Quick Quote. If Quick Quote creates an order (order is delivered to the vendor), the agency enters the Quick Quote order into their ERP system, and their ERP system sends the order to eVA through the interface (order is delivered to the vendor), the order will be duplicated.

Agencies should have a process to not send orders from the ERP system to eVA via the import interface, if the order has been created online in eVA through Quick Quote.

E. Integration

- Jan Fatouros explained to the group that the contract with AMS has an open/ended ability to drive integration. The eVA project team met with ODU and VITA to discuss eVA integration to ERP systems. From the meetings with ODU and VITA, Jan presented a handout (also sent via email to the technical group) with the items that the agencies would like to integrate with eVA. The items discussed are:
 - Budget Check (real-time budget checking and pre-encumbrance),
 - Inventory Check (similar to pre-encumbrance, but send back stock status),
 - Encumbrance (ability to deny order if funds not available),
 - Receiving (ability to send receiving from ERP to eVA, ability to send receipt data to ERP),

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- Invoice (ability to send vendor electronic invoices to ERP),
 - Vouchers (Discussing with DOA, not until Ariba 8.1 upgrade).
Ability to send Payment authorization to eVA, ability for eVA to send payment authorization to CARS, ability for eVA to send payment authorization to any ERP.
 - Other Interfaces Required? (possibly Quick Quote results back into ERP, eProcurement final/solicitation results into ERP)
- The general approach is to begin with immediate interface points first (Pre-encumbrance, Inventory, Encumbrance) – Send all fields on requisition to the agency. ERP to decide how much/how little to use.
- Use XML as the standard for messaging via the DGS message broker.
- Please refer to the document titled 'Integration Update Feb 19, 2004' for a complete list of Jan's presentation/discussion. If you need a copy please send an email to Maria Hatcher (mhatcher@dgs.state.va.us).
- Setting up the Schedule – Agencies showing high interest in implementing this functionality are ODU, VITA, VDO and CNU. COVA has been pushing AMS to have some of these done in July 2004, AMS is pushing for the middle of next year. The agencies' responsibility will include programming staff and time to create processes to:
 1. Parse eVA XML messages
 - 2.

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